

# Credit Application

## 1. Tell us about your Company

Company's full legal name \_\_\_\_\_

Name your company is doing business as  
(account number will be set up in this name) \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Billing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Billing contact name \_\_\_\_\_

Billing contact phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Billing contact fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Billing contact e-mail \_\_\_\_\_

### Parent company (if it applies)

Name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Business started: Month \_\_\_\_\_ Year \_\_\_\_\_

Number of employees \_\_\_\_\_

Bank name: \_\_\_\_\_

Checking account # \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

D & B # \_\_\_\_\_

Trade references Phone Ext.

1. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Fax # \_\_\_\_\_

## Trade References

Trade references Phone Ext.

2. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Fax # \_\_\_\_\_

3. \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Fax # \_\_\_\_\_

Credit limit requested \$ \_\_\_\_\_

### Type of organization (check only one)

- |  |  |
|--|--|
| <input type="checkbox"/> Corporation/Limited Partnership | <input type="checkbox"/> Fortune 1000  |
| <input type="checkbox"/> Partnership                     | <input type="checkbox"/> Public School |
| <input type="checkbox"/> Religious Organization          | <input type="checkbox"/> Government    |
| <input type="checkbox"/> Hospital                        | <input type="checkbox"/> Nonprofit     |
| <input type="checkbox"/> Limited Liability Company (LLC) |  |

Federal Tax ID # \_\_\_\_\_

## 2. Sign here

The undersigned agrees to the following:  
Hereinafter, Cenveo Corporation, dba Cenveo is referred to as Seller. The customer shown is hereinafter referred to as Customer. In consideration of the Seller selling to the Customer on open account or on the terms, the Seller and Customer agree as follows.

- Customer agrees that all invoices are due upon receipt within the terms stated on the invoice. Customer agrees to pay all cost of collection including an attorney's fee of not less than 25% of the Customer's account balance, or a reasonable attorney's fee whichever is greater, if account is placed with an attorney, whether suit is brought or not. Customer agrees to pay Seller interest, including post judgment interest, at 1.5% per month interest rate or the maximum rate allowed by law whichever is lower. Customer agrees that any action brought to collect any amounts owed to Seller may be brought in any State or Federal court located in the State of Colorado and Customer consents to the jurisdiction and venue of such courts for such purpose.
- Goods delivered by Seller to Customer shall be deemed accepted within 10 days of delivery.
- Sales/Use Tax Exemption: If claiming tax exemption, a certificate for each shipping destination must be supplied (see Section 4 on back). Additional state specific certificates may be required by law.

Please print using black ink. Please complete entire application.

- Disclaimer: Seller shall not be liable for failure or delay in delivery of goods sold, occasioned by labor disputes, force majeure, or other causes beyond Seller's control; nor for incidental or consequential damages arising from any breach of contract as defined by the uniform commercial code, relative to said sale. The goods sold are warranted to be fit for the purpose sold, but the sole liability of the Seller is to either refund the purchase price or replace with similar goods. THERE ARE NO OTHER WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO, THE WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR INFRINGEMENT.
- All notices required herein must be in writing with proof of delivery by Registered or Certified mail. Return Receipt Requested, and shall not take effect until received by Seller. The rights provided for herein to Seller are cumulative to all other rights and Seller may have though not provided for herein.

Please return with this application a copy of your most recent financial statement (preferably signed and audited), US Tax Return, or other financial information, which would assist us in considering your request for credit. This information will be strictly confidential and will remain Cenveo's property whether or not credit is extended. If this information cannot be provided, please indicate the reason.

The above information is for the purpose of credit and is warranted to be true. I/We hereby authorize Cenveo to investigate the references listed pertaining to my/our credit and financial responsibility.

## Signature of company's authorized representative

X \_\_\_\_\_

Printed name \_\_\_\_\_

Title \_\_\_\_\_

Social Security No. \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Salesperson \_\_\_\_\_

Territory \_\_\_\_\_

(Continued on back of form)

**3. Should you give us your Personal Guaranty?**

*Giving us your personal guaranty will speed the process of approving your application, especially if you have a small or young company*

**Yes, if your company:**

- Has less than \$2MM in annual sales or revenues, or
- Is less than two years old, or
- Has fewer than 10 employees, or
- Is a partnership or proprietorship

If we can't grant you credit on the basis of your company's information, you may be able to receive credit if you agree to be personally responsible for paying for your company's account.

**Print your name** *(You must be an officer of the company)*

Name \_\_\_\_\_

Home address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Social Security no. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

You must be one of these: (Check one)

- President or Chairperson
- Owner or Sole Proprietor
- Managing Member
- General Partner
- Vice President

Annual personal income from all sources: (Check one)

- Less than \$50,000
- \$51,000 - \$75,000
- \$76,000 - \$100,000
- \$101,000 - \$500,000
- \$500,000 or greater

If you sign this section of the application, you agree to unconditionally personally guarantee the performance of all the obligations under, and the payment upon demand of all amounts due on, the Cenveo account that is opened with this application, without requiring us to first pursue the buyer also liable on the Account. You also waive any notices regarding the governing credit agreement of the guaranty. The guaranty shall be in effect until the governing credit agreement has been terminated and all amounts due thereunder shall have been fully paid. You also understand and agree that your personal credit will be used in making credit decisions on the Account and consumer reports and other inquiries regarding your credit may be obtained from time to time.

**Your Signature**

X \_\_\_\_\_

Title \_\_\_\_\_

**4. Uniform Sales & Use Tax Certificate - Multijurisdiction**

The below-listed states have indicated that this form of certificate is acceptable. The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

Issued to Seller: CENVEO

Address: \_\_\_\_\_

I certify that:

Name of Firm (Buyer): \_\_\_\_\_

is engaged as a registered:  
(please check one)

Address: \_\_\_\_\_

Wholesaler \_\_\_\_\_

Retailer \_\_\_\_\_

Manufacturer \_\_\_\_\_

Seller (California) \_\_\_\_\_

Lessor \_\_\_\_\_

Other (Specify) \_\_\_\_\_

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of Business: \_\_\_\_\_

General description of tangible property or taxable services to be purchased from the seller: \_\_\_\_\_

State	State Registration, Seller's Permit, or ID Number or Purchaser	State	State Registration, Seller's Permit, or ID Number or Purchaser
AL	_____	MO	_____
AR	_____	NE	_____
AZ	_____	NV	_____
CA	_____	NJ	_____
CO	_____	NM	_____
CT	_____	NY	_____
DC	_____	NC	_____
FL	_____	OH	_____
GA	_____	OK	_____
HI	_____	PA	_____
ID	_____	RI	_____
IL	_____	SC	_____
IN	_____	SD	_____
IA	_____	TN	_____
KS	_____	UT	_____
KY	_____	VT	_____
MD	_____	VA	_____
MA	_____	WA	_____
MI	_____	WV	_____
MN	_____	WI	_____
MS	_____	WY	_____

AK, DE, MT, NH & OR No State Sales / Use Tax - ME & ND Not Required to Collect

I further certify that if any property or service so purchased tax free is used or consumed by the firm as to make it subject to a Sales or Use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order, which we may hereafter give you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature: \_\_\_\_\_

(Owner, Partner or Corporate Officer)

Title: \_\_\_\_\_ Date: \_\_\_\_\_